

P302 - Project Proposal form

Learner Name _____

Learner number _____

Centre Name _____

Centre Number _____

Teacher Assessor _____

Date _____

Unit **P302** _____

Proposed project title _____

Section One: Title, objectives, responsibilities

Title or working title of project (in the form of a question, commission or design brief):

Project objectives (eg, what is the question you want to answer? What do you want to learn how to do? What do you want to find out?)

If it is a group project, what will your role or responsibilities be?

Section Two: Reasons for choosing this project

Reasons for choosing the project (eg links to other subjects you are studying, personal interest, future plans, knowledge/skills you want to improve, reasons why the topic is important):

Section Three: Activities and timescales

Activities to be carried out during the project (eg, research, data collection, numerical analysis, writing, preparing for the presentation, etc)

How long this will take

Milestone one:

Target date (set by tutor-assessor):

Milestone two:

Target date (set by tutor-assessor):

Section Four: Resources

What resources will you need for your research, data collection, write up and presentation (eg equipment, ICT, libraries, books, journals)

What areas of research will you cover?

Section Five: Contingencies

What problems might you have in the data collection process?

What will you do to try to stop this from happening? What will you do if it does happen?

Comments and agreement from tutor-assessor

Comments (optional):

I confirm that the project is appropriate.

Agreed: (name) (date)

Comments and agreement from proposal checker

Comments (optional):

I confirm that the project is appropriate.

Agreed: _____ (name) _____ (date)